

Morley Stanwood Community Schools
Continuity of Learning and COVID-19 Response Plan
(Plan) Assurances

Date Submitted: April 8, 2020

Name of District: Morley Stanwood Community Schools

Address of District: 4700 Northland Drive, Morley MI 49336

District Code Number: 54040

Email Address of the District Superintendent: rcole@morleystanwood.org

Name of the Intermediate School District: Mecosta- Osceola Intermediate School District

Morley Stanwood Community Schools (Applicant) does hereby assure it will follow the requirements of this Plan for the remainder of the 2019-2020 school year:

1. Applicant assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.
2. Applicant assures that it will continue to pay school employees during the balance of the 2019-2020 school year under the same terms and conditions established prior to the school closure order period.
3. Applicant assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.
4. Applicant assures that food distribution has been arranged for or provided for eligible students.
5. Applicant assures coordination between applicant and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.
6. Applicant assures that to the extent practicable Morley Stanwood Community Schools (MSCS) will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.
7. Applicant assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the MSCS website.

Continuity of Learning and COVID-19 Response Plan

The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.

“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19 .

- Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

MSCS Response: The district plans to use a hybrid model of instruction using hard copy instructional packets and online learning platforms. For those students that have internet access, but don't have a device, devices will be made available. Students without internet access will have access to instructional materials through an instructional packet. All students will need access to materials such as paper, pencils, and crayons, which will be made available to families that don't have them. All students will have access to grade-level/course materials as needed to complete their work. Students will not be penalized for their inability to fully participate with the plan.

- Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

MSCS Response: Teachers will be expected to make contact with every student at least one time during the week. This may be done through the use of technology (for those that have access) such as Google Hangout or other forms of virtual meeting or through weekly phone calls. For students with technology access teachers will also make sure to communicate formally and informally each week

through the instructional platform (Google Classroom, SeeSaw, Schoology, etc.), with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will communicate with students that focus on building relationships and maintaining connections. We will encourage relationships between students.

- Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

MSCS Response: For those students without technology, the main mode of delivery will be through hard copy instructional packets. This will be supplemented with phone conferencing to support instruction. The instructional packets will be available for pickup.

For students with technology content will be delivered through the online platform, email, and other social media sites (Facebook, Remind, etc.). Teachers will be accessible multiple times per week.

- Please describe the district's plans to manage and monitor learning by pupils.

MSCS Response: For students without technology access, teachers will review the learning packet through self-assessments and provide feedback to the student during their weekly phone call, virtual meeting, or email. Paraprofessionals may assist with student check ins.

For students with technology, teachers will monitor student access and assignment completion within the instructional platform. Teachers will provide feedback to students on assignments through the instructional platform as they are completed.

- Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

MSCS Response: Budget would include: Purchase of learning supplies such as paper, pencils, crayons, etc. Printing costs (paper and machine copy cost). Mailing costs (envelopes, postage). Cost of online instructional platform and any related software/websites if applicable. Personal protective equipment. Sources: General funds, Title 1 and Emergency Stabilization Funds.

- Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

MSCS Response: All stakeholders were involved in the development of the plan. Building administrators met with their building teachers for initial input. They then met in grade level/content area teams to address the needs of each grade or content area. Building administrators brought this

information back to district level administrators to collaborate. Before finalizing the plan feedback was sought from board members and parent representatives.

- Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

MSCS Response: The plan will be communicated through a letter to each family. The plan will also be dispersed through email to those that have access. The plan will also be posted to the district website and other social media platforms as well.

- Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.

MSCS Response: April 15, 2020

- Please describe the assistance, to the extent feasible, to pupils enrolled in any post-secondary dual enrollment courses under Public Act of , as amended, MCL. to , and Career and Technical Preparation Act, PA as amended, MCL. to ., in completing the courses during the 2019-2020 school year.

MSCS Response: For our students in dual enrollment courses we will be working with the provider to determine next steps. We will ensure that the students have the appropriate materials and support to complete those courses. The students will be given the option to convert their grade to credit or no-credit.

For students in CTE programs we will work with the ISD CTE Director as well as state level CTE directives to ensure our students have the ability to complete these courses.

- Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

MSCS Response: The district will continue to distribute food to students through bus routes and pickup, as long as it remains safe for our employees. Changes will be communicated through email, website posts and various social media platforms.

- Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

MSCS Response: The district will be paying employees. Teachers will plan and deliver instruction. Para pros will continue to provide reasonable student interventions. Food service and transportation staff will continue to make and deliver meals. Secretaries and other office personnel will support building operations and family communications.

- Provide describe how the district will evaluate the participation of pupils in the Plan.

MSCS Response: If a student does not have access to technology, teachers will keep track of which students are completing the instructional packets. They will also need to keep a log of all communication with students and parents. If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement, and completion of assignments. They will also keep a log of communication with students and families. Inconsistent completion and/or communication with a parent or student will be raised to the principal or counselor level to develop a plan to connect with the student and family.

- Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

MSCS Response: The district will survey all parents to determine current social emotional wellbeing. Based on those results school social workers/counselors will reach out to individual students and families to determine what they may need. The school social workers/counselors will help connect the family to outside agencies to help meet their needs. While teachers are making regular contact, they will monitor and assess the needs of students and families. If a need is presented the teacher will elevate that need to school social workers/counselors to make the necessary follow-up. The principal will hold regular meetings with teachers to identify any additional students or families in need.

- Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order - or any executive order that follow it.

MSCS Response: Not Applicable

- Does the District plan to adopt a balanced calendar instructional program for the remainder of the 2019-2020 school year? Does the District plan to adopt a balanced calendar instructional program for the 2020-2021 school year?

MSCS Response: MSCS plans to continue on the previously approved 2019-2020 school calendar. At this time the district has not made a determination as to a balanced calendar instructional program for the 2020-2021 school year.

Date Approved:

Name of ISD Superintendent/Authorizer Designee:

Date Submitted to Superintendent and State Treasurer:

Confirmation approved Plan is posted on District/PSA website:

Budget outline estimating additional expenditures associated with the Plan

- Paper Supplies/Printing \$ 7,200.00
- Supply Packets (approx. 200 families) \$ 2,400.00
- Equipment Repair \$32,000.00
- MIFI units \$ 1,000.00
- Stipends for Bus Drivers and Paras \$ 8,775.00
- Personal Protection Equipment \$ 300.00

Funding Source: General funds and, Title I and Emergency Stabilization Funds